

THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' MINUTES

November 10-12, 2005

The Final Minutes can be found at the University of Wyoming Board of Trustees website at www.uwyo.edu/trustees/meetings

University of Wyoming Mission Statement (April 2002)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities, dedicated to serving as a statewide resource for accessible and affordable higher education of the highest quality, rigorous scholarship, technology transfer, economic and community development, and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to teach and educate students, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity, and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to achieve this complex mission are the University's *Academic Plan*, *Support Services Plan*, and *Capital Facilities Plan*, each revised periodically.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
November 10-12, 2005

WORK SESSION:

Increasing College Participation of Wyoming High School Grads, Hansen	1
Legislative Updates, Buchanan	
Hathaway Update, Axelson/Miller	4
Regulatory Structure (By-Laws, Trustee Regs, etc.), Miller	5
Support Services Plan, Harris	6
Outreach Presentation, Murdock	8
Fall 2005 Enrollment Update, Axelson	10
Leadership Statement, Palmerlee.....	12
Life Science Planning, Allen	13
Annual Audited Financial Reports, Hardin	14

Saturday, November 12, 2005

9:00-11:00 a.m. – Business Meeting	15
(Old Main Boardroom)	
Roll Call.....	15
Approval of Board of Trustees Meeting Minutes	15
September 29-October 1, 2005	
Approval of Executive Session Meeting Minutes	15
September 29-October 1, 2005	
Approval of Executive Committee Meeting Minutes.....	15
September 21, 2005	
Reports	15
ASUW.....	15
Staff Senate	16
Faculty Senate.....	16
Public Testimony	17
Committee of the Whole	
Regular Business	
1. Audit and Fiscal Integrity Committee Reports, Hardin	17
2. Jacoby Golf Course, Trustee Davis	18
Consent Agenda	
1. Approval of Contracts and Grants (see Appendix B), Gern	19
2. Personnel, Allen.....	19
3. FY 2006 Section I Operating Budget Increase, Summer School Carryover, Harris.....	19

4. Approval of Bids for the Anthropological and Archeological Resource Facility, Harris	19
5. Approval of Bids for Phase III of SAREC Facilities, Harris	20
6. Ph.D. in Molecular and Cellular Life Sciences (MCLS), Allen	19
7. M.S. in Neuroscience, Allen	19
8. Approval of Annual Audited Financial Reports, Hardin	19
9. Parking Report, Hardin/Miller	19
10. Hotel Conference Center, Miller.....	21
11. Leadership Statement, Palmerlee.....	23
Unfinished Business.....	24
New Business.....	24
Date of next meeting – December 8-10, 2005; Laramie, Wyoming.....	24
Adjournment	24

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES
November 10-12, 2005**

Members of the Board attended dinner with Mortar Board at Ross Hall Dining on Thursday, November 10, 2005. Vice President Bill Gern hosted lunch for the Board on Friday, November 11, 2005 at the Molecular Life Sciences Building.

Sessions for work, recognition, education and information were conducted on Thursday, Friday and Saturday. The Board held their Business Meeting on Saturday, November 12, 2005.

AGENDA ITEM TITLE:

Increasing College Participation of Wyoming High School Grads, Hansen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Andy Hansen, ACE Faculty Fellow, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

ACE Faculty Fellow, Andy Hansen, spoke to the Board about the the participation of Wyoming high school grads in college. He stated that college participation is low. There are several factors that influence this trend. Wyoming's biggest problem is that our students just don't enter college. Dr. Hansen noted that state policy could dramataicly enhance college participation rate. *Preparation, Financial and Transistion* are the three issues that affect low collge entrance, detail follows:

Preparation

Wyoming's average ACT score is above the national average, however, according to ACT, 42% of our students are not ready for college math. Seventy-one percent of high school students enrolling in a "rigorous" academic curriculum persist to complete their bachelor's degree. Course content is critical, in terms of what students take. About 3 out of 4 students advance from the freshman level. Two-thirds of retention has to do with how the students are doing in high school. Hansen discussed his views of an ideal high school curriculum. There are all kinds of flexibility in this proposed curriculum.

Financial

Family income and the percent of students achieving an Associate or Bachelor's Degree are related. The Hathaway Bill will help with aid. Of high school graduates with high test scores who do not go on to college, 25/100 students do not attend because of the financial aspect. Forty-four percent of our undergraduates graduate with a loan of about \$15,000. Low income students often opt out of a rigorous core curriculum early.

Transition

To have success you have to deliver early and often. College bound web portals enable students to access college sites/information in middle school. The information may include personal benefits, societal benefits, and a loan to benefits ratio. About 50% of students do not fill out a FAFSA. Two out of three students at UW have a scholarship.

What is "success curriculum?" In some states (Indiana, Texas, and Arkansas) students are automatically enrolled in a rigorous curriculum. Advantages of a portal include planning a career and job, help with applying for financial aid, and selecting a college or university. XAP is a company that helps with web portals. There are 2400 institutions tied into XAP.

Dr. Hansen noted that he feels there are three things that have to happen: address need-based financial aid for prepared students, advocate a Success Curriculum for grades 7-12, and raise college awareness beginning in middle school (Information early and often!).

Trustee Willson suggested that an educational process be started for parents. He stated that we need to create a higher level of expectations within the families. Those students who are working now rather than attending school need to be informed that they still have an opportunity to attend.

Ex-officio Trustee McBride addressed Trustee Willson's comments, stating that they are working on this issue. They have some plans in place, and are planning to do whatever we have to do, including presentations at school board meetings, to educate parents.

The powerpoint presented at the meeting can be found on the University Board of Trustees website.

[View powerpoint presentation.](#)

**AGENDA ITEM TITLE: Legislative Updates, Buchanan
Hathaway Update, Axelson/Miller**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

President Buchanan will preview with the Board of Trustees materials that he will share with legislators. A presentation booklet will be distributed at the meeting.

MINUTES OF THE MEETING

Vice President Rick Miller provided updates to the Board regarding the Hathaway Bill. He stated that the Education Committee is scheduled to review the bill and sponsor for introduction. Vice President Miller noted that not additional authorization is needed for the faculty endowment piece. He will plan to update the group at the December Board of Trustees meeting.

Vice President Sara Axelson provided an update to the Board on how the UW Financial Operations office is working on this issue. She noted that other scholarship programs may change how they are being awarded. We want to make sure we are doing all we can for every Wyoming student. Vice President Axelson noted that they plan to bolster the number of Trustee Scholarships awarded, noting that the University wants to attract the best and brightest. For us to be competitive with other states, we need to have a competitive scholarship package. We need Hathaway and our scholarship program to work together to attract students. We will get into detail in December. She stated that they will bring an update and plan for fall 2006 to the next Board of Trustees meeting being held in December. They plan to do an analysis and will take into consideration the Hathaway information.

President Buchanan gave a powerpoint presentation outlining the booklet that is being discussed when meeting with state legislators. The booklet shows trend and patterns at UW and the University's budget request. The booklet provides an overview of interesting information about the University and how we are changing over time. We are climbing in our graduation rates and degrees awarded. President Buchanan covered areas such as cost of attendance for Wyoming undergraduates, average loan debt at graduation, student satisfaction with overall UW experience, percent of classes taught by tenure-track faculty, student satisfaction with academics, grant funding, UW faculty salaries, etc. Among his points he noted that we have fewer faculty today than we did years ago, it will take more faculty to get us back to where we were, and we pride ourselves on the fact that we are a small university where students get instruction by real faculty. President Buchanan discussed grant funding, faculty and staff salaries, and provided a general overview of the University budget.

The powerpoint presented at the meeting can be found on the University Board of Trustees website.

[View powerpoint presentation.](#)

AGENDA ITEM TITLE: Regulatory Structure (By-Laws, Trustee Regs, etc.), Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Vice President for Governmental, Community and Legal Affairs, Rick Miller, will provide an overview of the University's regulatory structure as a prelude to Board discussions regarding the By-Laws and Trustee Regulations.

MINUTES OF THE MEETING

Vice President Rick Miller discussed with the Board the Trustee Regulations and regulatory structure. Vice President Miller directed the Board to their Report and the documents listed in this section. He then explained the basic ways that the Board influences policy at the University, the materials posted in the Report and provided examples of the Trustee Regulations. Trustee Davis inquired about review of the by-laws and whether that is something the Board should consider. Discussion by the Board followed with the decision to hold off detailed discussion at this time, but to visit at a future meeting.

AGENDA ITEM TITLE: Support Services Plan, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Vice President for Budget and Planning, Phill Harris, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

Members of the Board participated in a powerpoint presentation and discussion on support service planning at their breakfast meeting on Friday, November 11, 2005. Vice President Phill Harris answered questions from the Board. The powerpoint presented at the meeting can be found on the University Board of Trustees website.

View powerpoint presentation.

AGENDA ITEM TITLE: Outreach Presentation, Murdock

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Associate Vice President for Academic Affairs and Dean of Outreach, Maggi Murdock, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

Associate Vice President and Dean of Outreach Maggi Murdock distributed a folder of information for the Board's review. Dr. Murdock then introduced the Associate Deans and Managers who work in Outreach (present at the meeting). These guest included Arietta Wiedmann, Brent Pickett, Scott Seville, Shelia Cuture, Peg Arnold, Mike MacElreath, and Toby Marlett.

Dr. Murdock noted that there are about 100 employees in the Outreach School. She listed the different departments and what they are responsible for. Dr. Murdock stated that the average age of outreach students is 33. Enrollment in spring semester is larger than that in fall semester, with respect to student credit hour increase—65% more credit hours. Dr. Murdock stated that the Outreach School tried to cover all of Wyoming, but is not able to due to the landscape of the state. WPR (Wyoming Public Radio) is trying to digitize, which will offer more channels. The Outreach school is trying to develop on-line math and science courses statewide. These subjects are more difficult to deliver.

Dr. Murdock stated that the values of the Outreach School are Learning, Access, Partnerships and Synergism, and Welcoming Growth, and their vision is about "Changing Lives."

The powerpoint presented at the meeting can be found on the University Board of Trustees

website.

View powerpoint presentation.

AGENDA ITEM TITLE: Fall 2005 Enrollment Update, Axelson

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

MINUTES OF THE MEETING

Vice Present for Student Affairs Sara Axelson provided an enrollment update to the Board. Her presentation detailed overall enrollment data from the last 9-10 years. The University hit 13,000 students at the end of 2003 and again in 2004. The Academic Plan I, in 1999, helped with our process. Our total graduate population is about 2,600 students. There is a 97% chance that students who attend orientation will attend UW in the fall. We donate a lot of time to getting kids ON campus. Vice President Axelson directed the Trustees to their Board Report, highlighting the detailed charts on enrollment in Appendix A.

Vice President Axelson noted that the synergy policy decision had an impact on enrollment this year. Also, the number of male students is lower, which may be due to our state's economic status—they went to work right after high school rather than attending college. We increased our nonresident new freshmen by 282 students. We are hoping to have an 80% retention rate over the next year or so. Every two weeks we need to get some UW marketing materials in the hands of seniors. Cost of attendance is approximately \$13,000. The University of Wyoming has the following qualities that entice students: price, product, promotion and position in the market. Our enrollment goals are quality of students, distribution of students, meeting workforce needs, and net tuition revenue.

Vice President Axelson continued her presentation by noting the goals for the upcoming years:

1. Increase Wyoming college-going rates
2. Decrease migration out of state
3. Increase nonresident enrollments

4. Expand diversity efforts
5. Expand quality of everything that we are doing to attract students

Discussion and some Q&A by the Board followed. Trustees Rounds and Davis complimented Vice President Axelson on her presentation.

The powerpoint presented at the meeting can be found on the University Board of Trustees website.

[View powerpoint presentation.](#)

AGENDA ITEM TITLE: Leadership Statement, Palmerlee

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:
-

MINUTES OF THE MEETING

Trustee Palmerlee introduced the members of the Presidential search Committee who were present at the meeting. He then provided an update on the Search Committee's progress. The committee has received a draft from Bill Funk. The committee had meetings with numerous groups on campus and with a community group. They have received about 50-75 written comments, which had a consistent theme of pride for the University among the students, staff, and faculty. This pride for the University is in our Leadership Statement and validates what the committee feels will be discussed with candidates. We have a platform now where a leader could really move through.

Trustee Palmerlee said the Leadership Statement discusses the direction the University should go with its vision. It is apparent that no one person will be a ten out of ten on all these qualifications. We will have to pick and choose what to emphasize. It will be the template upon which all candidates will be tested. We want feedback from the Trustees so we can move forward.

Trustee Palmerlee continued the discussion by noting that Korn Ferry has a set of interview questions for the Committee to use that were developed for the face to face interviews. The Committee will recommend 3-5 candidates to the Board. Trustees Willson and Lauer requested that the Board discuss the Leadership Statement in detail.

The leadership statement was moved to the consent agenda.

AGENDA ITEM TITLE: Life Science Planning, Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Vice President for Academic Affairs, Myron Allen, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

Vice President Myron Allen presented to the Board a powerpoint on Life Science Planning at UW. He noted that this was an area of distinction in the Academic Plan. APII identifies four focus areas, molecular and cellular life sickness, neuroscience, reproductive biology, and ecology. Numerous departments are involed in the life sciences. The major institutional issues are depth, currency and span. Depth- the undergraduate majors core curriculum laced sufficient depth and coherence. Currency- graduate degree offerings do not yet fully reflect modern emphases on integraton and scale. Span- science literacy for non-science UG majors requires attention. There is a need for access to PhD programs in the clinical sciences. Productivity- assessment of learning outcomes at all degree levels requires greater emphasis. Production of PhDs in life sciences should be strong and increasing. UW needs to be judicious in advancing new degree programs. Our goals are to involve more faculty in other departments, encourage interdepartment collaboration, and attract more high-quality graudate students. Dr. Allen then discussed the Academic Plan and the action items that pertain to these areas.

The powerpoint presented at the meeting can be found on the University Board of Trustees website.

View powerpoint presentation.

AGENDA ITEM TITLE: Annual Audited Financial Reports, Hardin

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

Jim Hearne, Partner, in the firm McGee, Hearne & Paiz, will lead a discussion about the University's annual audited financial statements and reports.

MINUTES OF THE MEETING

Vice President Hardin explained to the Board how important the audit and fiscal integrity report is to the University. We have more than \$65 million being distributed to the University each year.

Jim Hearne, Partner in the firm McGee, Hearne and Paiz, discussed the audit and fiscal integrity committee handout in detail including Wyoming Public Radio, National Collegiate Athletic Association Audit, Bond Funds, Compliance Report, and the University of Wyoming. He noted that the University can be proud that there were no findings in the reports this year. We do not audit the Foundation. We rely on the other auditors who do the Foundation audit to provide us with those findings.

Trustee True stated that the group has taken a lot of effort to take the Committee through the guidelines and has done the job needed to recommend these financial statements to all the Board. Trustee Rounds noted that it was an exceptional process and the Committee learned a lot. Trustee Brown stated that the Audit and Fiscal Integrity Committee can reflect to the full Board that they feel comfortable with the reports.

This item was moved to the Consent Agenda.

Saturday, November 12, 2005

Business Meeting, Old Main Boardroom

Roll Call

Trustee Davis took roll. The following were present: Trustees Brown, Davis, Haynes, Lauer, Neiman, Palmerlee, Richards, Rounds, True (by phone), and Willson. Trustees Spicer and Trosper were unable to attend. Ex-officio trustees Dr. Buchanan and Jon Hughes were present. Ex-officio Trustee Freudenthal was unable to attend, and Mr. Chris Boswell attended in his place; Ex-officio Trustee Jim McBride, Superintendent of Education was also present.

Approval of Minutes

Trustee Davis moved to approve all minutes as presented; Trustee Haynes seconded. The motion carried.

Approval of Board of Trustees Meeting Minutes

September 29-October 1, 2005

Approval of Executive Session Meeting Minutes

September 29-October 1, 2005

Approval of Executive Committee Meeting Minutes

September 21, 2005

Reports

ASUW

ASUW President Jon Hughes provided an update on ASUW activities. They have worked on creation of a mandatory student fee committee that will become a part of the University Fee Committee, and should be done with work to establish the committee after Thanksgiving. The ASUW shuttle to DIA last year was very successful, and they have arranged for the same type of service this year using Armadillo Express out of Cheyenne. Trustee Hughes noted the times and

dates the shuttle will run, noting that the service is for students only at this time. ASUW is also working on establishing blue phones for campus. They plan to pass a resolution for a \$25,000 award from the ASUW account next week to help other areas on campus.

Travis Jordan was present to talk about school licensing (diploma mills), and ASUW passed a resolution on October 25 to show their concern for these activities. The ASUW request will go to the legislature to request legislative support. Vice Presidents Axelson and Aylward attended a meeting last week regarding the proposed Information Technology building placement. ASUW has received responses from many groups around campus voicing their concern on this placement. Students are troubled about the placement of a non-residential building in a student living area and the loss of parking. Trustee Willson asked about the efforts for non-accredited institutions (diploma mills) and noted that he commended ASUW for their efforts. The Wyoming medical community supports their efforts strongly as well.

Staff Senate

Staff Senate President Cary Berry-Smith thanked the Board for allowing staff to participate in the presidential search process. Staff Senate is working on collecting items for holiday baskets for needy staff members (not necessarily on campus). Dr. Buchanan has donated \$1000 for the holiday baskets. Staff Senate is waiting to hear about vision care proposal, as the request for proposal is not back yet. Trustee Haynes asked if Staff Senate would e-mail the Board so they can participate in the holiday basket collections for staff.

Faculty Senate

Professor Mark Sunderman presented information on the work of the Faculty Senate as Chair Hannelore Mundt was attending a conference. Faculty Senate is making plans for the "take a trustee to class" initiative in January. They are also working on a resolution dealing with mobile computer devices of undergraduates, and preparing letters of support for the Information Technology budget and other initiatives.

Public Testimony

Trustee President Judy Richards asked the public to introduce themselves and asked them not to repeat items that have already been discussed.

Mark Chollak spoke to the Board regarding the Information Technology facility.

Billy McKim, College of Education ASUW senator spoke about the IT building and said students are very happy about the upgrade in IT systems.

John Bellamy, IFC president and president of Sigma Chi voiced concerns on the IT building decision.

Kelcey Christensen spoke about the greek relationship agreement.

Trustee Richards said she appreciates students voicing their concerns and invited them to attend the meetings regularly.

Committee of the Whole - Regular Business

1. Audit and Fiscal Integrity Committee Reports, Hardin

Vice President Hardin invited members of the committee to comment. Trustee Brown reported for the committee and Trustee True was present by phone. Trustee True noted that it was brought to the committee's attention that the Foundation financials are embedded in UW's financials. He suggested that as soon as time allows, the AFIC meet with UW personnel and Foundation, and Mader Tschacher Peterson to proceed with the same due diligence for Foundation financials. Trustee True said he feels it is appropriate that the AFIC committee review the audit report of Foundation. Vice President Hardin clarified that Foundation is on the same fiscal year as UW and Janet Lowe had just received the financials on Thursday. Trustee Davis said two members of

UW trustees sit on the Foundation Board also and there should not be a problem with reviewing the reports.

2. Jacoby Golf Course

Trustee Davis moved to approve a motion that the administration continue to approve the contracts as drafted and finalized with attachments; Trustee True seconded for the purpose of discussion. Trustee Davis noted the topic has been discussed at length and also gave a little bit of history. UW has a long-standing relationship with Laramie in regards to Jacoby Golf Course. UW has had 40-50 years of involvement, responsibility of maintenance and upkeep of facility. This project has been on Trustees' agendas many times over last 5 years.

The proposed project will provide a new 27-hole golf course and a new clubhouse. The Jacoby Golf Course committee looked at being responsible for a UW asset, and protecting UW as much as possible. They have also discussed how this fits into the educational mission of UW. The assessment is that the agreement subjects UW to minimal exposure in terms of financial obligation, will provide a significant asset for UW, fiscally conservative developed project, meritorious from point of view of community house, etc. Details that were considered are available to the Board and protect UW in terms of the financial obligations. Trustees had additional discussion on their concerns. Trustee Brown asked Chris Boswell of the governor's office about the feelings of those in Cheyenne and if there is an opinion that needs to be considered. Mr. Boswell said the governor expressed his reservations consistently on this project, and the question of how does this further the mission of the academic community. The members of the committee were publicly thanked by the Board, including Phill Harris, and Susan Weidel. Vote taken on the motion; Trustees Willson, Brown, and Haynes voted nay; all others voted aye. Trustee President Judy Richards thanked the trustees for their work on trying to resolve this.

Consent Agenda

1. Approval of Contracts and Grants, Gern
2. Personnel, Allen
3. FY 2006 Section I Operating Budget Increase, Summer School Carryover, Harris
4. Approval of Bids for the Anthropological and Archeological Resource Facility, Harris
- ~~5. Approval of Bids for Phase III of SAREC Facilities, Harris~~
6. Ph.D. in Molecular and Cellular Life Sciences (MCLS), Allen
7. M.S. in Neuroscience, Allen
8. Approval of Annual Audited Financial Reports, Hardin
9. Parking Report, Hardin/Miller
10. Hotel/Conference Center, Miller
11. Leadership Statement, Palmerlee

Trustee Haynes moved for approval of the Consent Agenda with the removal of item 5 and allowing for comments on number 11; Trustee Davis seconded. Trustee Willson moved to take item 11 off of the Consent Agenda for discussion. Trustee Haynes moved to approve with the amendments; Trustee Rounds seconded. Motions carried unanimously.

Trustee Palmerlee spoke on the Leadership Statement and his understanding that it was already passed by the Board. The trustees discussed the structure of the committee and questions they had, determining that they will have more discussions at the December meeting. Trustee Willson moved to approve the leadership statement; Trustee Haynes seconded. Motion carried unanimously.

5. Committee of the Whole- CONSENT AGENDA

Approval of Bids for the Phase III of SAREC Facilities, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: BUSINESS MEETING (Consent Agenda)

MINUTES OF THE MEETING

During Executive Session the Board asked that item #5 be removed from the Consent Agenda.

Vice President Phill Harris stated that the Board of Trustees will need to conduct an Executive Committee conference call next week for approval/discussion of the approval of bids for Phase III of SAREC facilities. [Note- this conference call took place @ at 7:00 a.m on November 23, 2005 in the Old Main Boardroom.]

10. Committee of the Whole- CONSENT AGENDA
Hotel Conference Center, Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: BUSINESS MEETING (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

UW has completed negotiations with all parties involved in the development of the University of Wyoming Plaza project which involves the construction of a hotel (Hilton Garden Inn – developer Ron Wilson of HIS-Laramie, LLC/HIS Inc.), Conference Center (University of Wyoming Foundation) and retail complex (Fred Croci of Grand Avenue Land Partners, LLC/Wheeler Commercial Inc.). The project was fully detailed in the “University of Wyoming Plaza Project Prospectus” dated November, 11, 2003.

UW will provide the land for the project on long term ground leases (50 years + two 25-year renewals) to the hotel and retail developers. The developers are responsible for all design and construction costs. UW Fdn. is partnering with UW to construct the conference center. UW will sell approx. 2.5 acres of land to the Fdn. The Fdn. will construct the conf. center from donated funds (McMurry Fdn. & Toppan Estate) and will then lease the facility back to UW. The sale price of the land (approximately \$380K) and the rents from the hotel and retail development will allow UW to purchase the conf. center from the Fdn. over a 25-year period.

The project is the culmination of seven years of development and negotiation to structure a development deal that will provide the envisioned hotel/conf. center facilities and amenities to the University.

Prior Related Board Discussions/Actions:

The Board has discussed the project on numerous occasions in both executive session and public session over the past seven years and recognized the importance of this type of development project to enhance UW's ability to host regional and national conferences that benefit the higher education community.

WHY THIS ITEM IS BEFORE THE BOARD:

To obtain final authorization to proceed with the execution with all legal agreements necessary to complete the project and to authorize the transfer of the land for the construction of the conference center to the UW Foundation.

ARGUMENTS IN SUPPORT:

N/A

ARGUMENTS AGAINST:

N/A

ACTION REQUIRED AT THIS BOARD MEETING:

Approve the Resolution which authorizes the execution of all legal agreements in furtherance of the development project and authorize the conveyance of land to the UW Foundation.

PRESIDENT'S RECOMMENDATION:

Approve the Resolution

11. Committee of the Whole- CONSENT AGENDA
Leadership Statement, Trustee Palmerlee

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: BUSINESS MEETING (Consent Agenda)

Trustee Palmerlee discussed the Leadership Statement with the Board during Executive Session.
The Board then placed this item on the Consent Agenda.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

Trustee Neiman spoke as the representative for IENR and the new chairperson for the School of ENR. The Hitchcock House was originally supposed to be sold for funding of the early childhood daycare center and then Dr. Buchanan was approached about using this for IENR and SENR, with outside funds to replace the funding for the daycare center. Don Kendall gifted UW with \$750,000 to provide for the purchase and remodel of the Hitchcock House. The funds are equivalent to the appraisal of the property. Trustee Neiman said UW needs action to approve the naming of the facility, with Don Kendall as the suggested name. Trustee Neiman moved to approve the naming of the Hitchcock House as the Don Kendall house; Trustee Lauer seconded. The motion carried.

Trustee Haynes recognized Jon Hughes for being a UW gold award winner and a Mortar Board participant. He also noted that he went to dinner last week at a fraternity, and encouraged Board members to attend functions involving the greeks. Trustee Lauer thanked the students for their participation in this meeting.

Date of next meeting

The date of the next Board meeting is December 8-10, 2005 in Laramie, Wyoming.

Adjournment

There being no further business to come before the Board, the meeting adjourned at 11:50 a.m.

Respectfully submitted,



Shannon Sanchez
Deputy Secretary, Board of Trustees



Crystal R.M. Bennett
Assistant to the Vice President for Administration